

MEMORANDUM FOR: Chief, Planning and Program
Coordination Staff

SUBJECT: Man-Hours Spent in Preparation of
Material for the Clark Committee

1. The PP Staff estimates that it spent in the neighborhood of 40 to 50 man-hours preparing for the Clark Committee briefing. Since this figure may appear conservative, a brief explanation is furnished.

2. During the course of the Jackson Committee study it became apparent in the PP Staff that we did not have a proper system of record-keeping which would enable the staff to furnish readily factual information and analyses concerning our operations. As a result of this situation we established a small Assets Inventory unit. The primary reason for establishing this system was to enable the PP Staff to provide DD/P and the Director, at least on an annual basis and more often if necessary, with a comprehensive analysis of our operations, i.e., how our money is being spent, and a comprehensive world-wide picture of the scope of various activities. We took all of our projects, categorized them according to function, and prepared a cataloging system patterned along the general principles of an IBM system. Over the past year and a half we have developed this system to the point where it is relatively simple to come up with almost any kind of factual information on PP operations. For example, we can readily isolate all operations of a [REDACTED] nature, and with a minimum number of man hours determine such things as: (a) the number and types of [REDACTED] groups supported, (b) the target areas, (c) kinds and amount of propaganda distributed by groups, (d) political action assets, (e) cost, etc.

3. At the time the announcement was made that General Doolittle and his group would conduct a survey of the Clandestine Services, we were already engaged in compiling information covering FY 54. Since the PP Staff was scheduled to brief General Doolittle in July of 1954, we did put in considerable overtime to accelerate the compilation of this information. It should be pointed out, however, that the estimated 300 man-hours spent in compiling the necessary data would still have been expended in the normal course of our work.

4. The material prepared for the General Doolittle briefing was also used in the Clark Committee briefing. Hence the PP Staff did not have to expend very many man-hours preparing for the briefing.

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Chief
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